

# Memory Craft 100E

## New Owner's Lesson

### Opening Files & Stitching



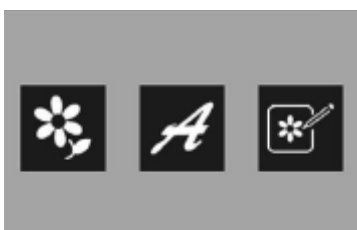
This owner's lesson will walk you through the basics of how to open and stitch an embroidery design built into the machine. If this is your first time on a Janome, we suggest reading the Instruction Book pages 1 through 20 to become familiar with the names of the operating buttons, as well as proper threading and bobbin winding.

When placing the machine on the table be sure that you have at least 4.4" clear to the left of the machine base, and at least 10.7" to the rear of the machine base to provide sufficient space to allow the hoop to move freely.




When the machine is turned on you will see a message on the screen asking if you want to resume the last pattern Touch the X to close the screen allowing you to start new.

### SELECTING THE EMBROIDERY DESIGN

The Home screen will be displayed.



The three keys on the home screen are

-  Design Category key
-  Monogram key
-  Editing key



Press the Design Category key on the home window to show the first page of the selected design category.



In the upper left corner, you will see that you are on page 1 of 7.



Press the Change Page keys forward or back to browse the design category.

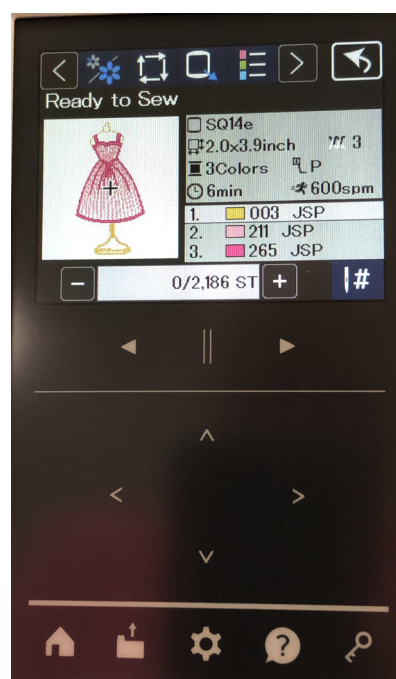
Select the Everyday and Holiday Designs.



Use the Change Page key to advance to the second page and select design # 14.

A message will appear to confirm the size of the embroidery hoop. Press the OK key.

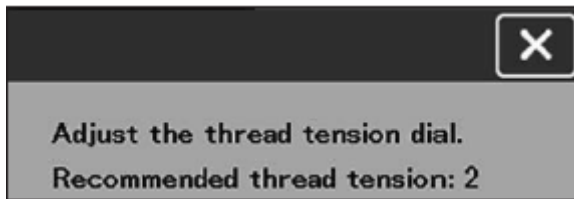
You are now on the Ready to Sew Screen.



**JANOME**

Reliability by Design

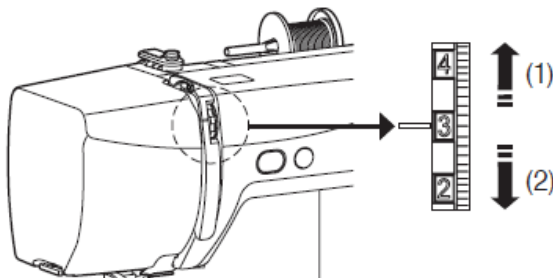
You will see a message on the screen.



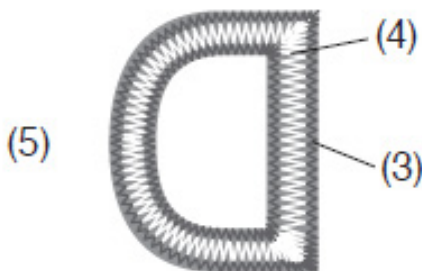
Touch the X to clear the message.

To adjust the thread tension dial to the number shown on screen:

1. Turn the dial to a smaller number, and the needle thread tension becomes weaker.
2. Turn the dial to a bigger number, and the needle thread tension becomes stronger.



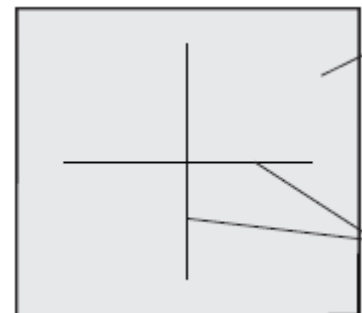
Both needle and bobbin threads interlock between the layers of fabric.



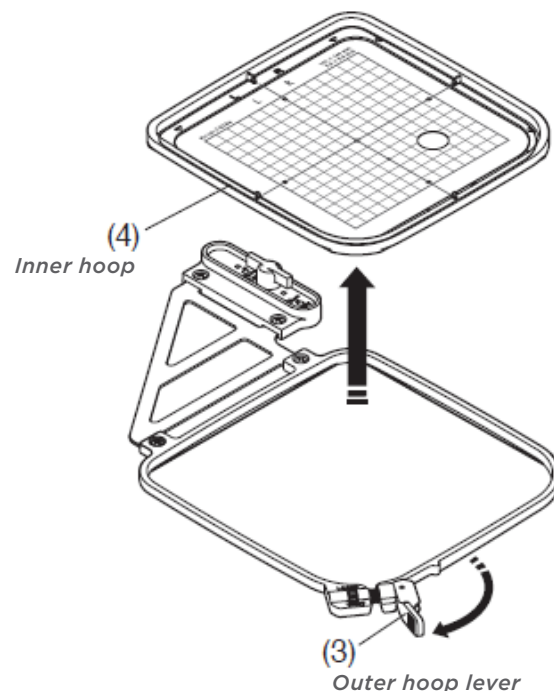
3. Needle thread
4. Bobbin thread
5. Wrong side of the fabric

### PREPARE THE HOOP FOR EMBROIDERY:

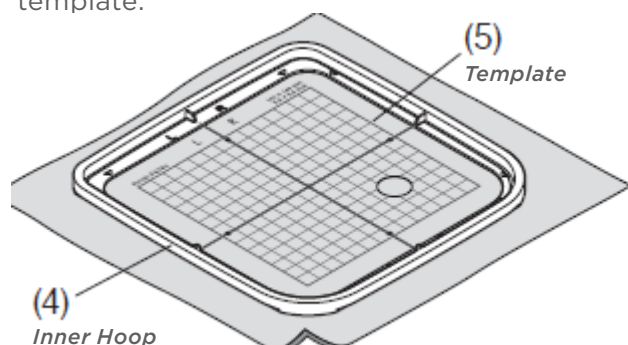
1. Cut a piece of woven fabric and a piece of stabilizer at least 1" larger than the outer dimension of the SQ14e hoop. Choose a Cut-a-way or Tear-a-way stabilizer.
2. We suggest you use a temporary spray adhesive and spray the stabilizer lightly and adhere it to the wrong side of the fabric. By doing this the fabric and stabilizer become one to avoid a "bubble" being formed on the fabric.
3. Draw a cross section of 2 center lines on the fabric with a water-soluble marker or tailor's chalk.



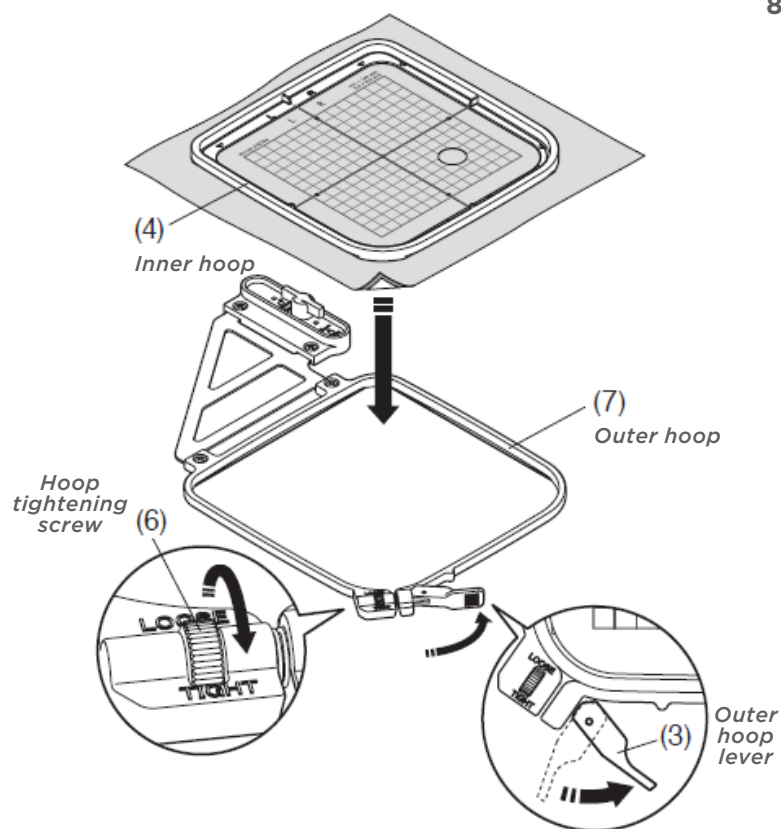
4. Turn the outer hoop lever in the direction of the arrow and remove the inner hoop.



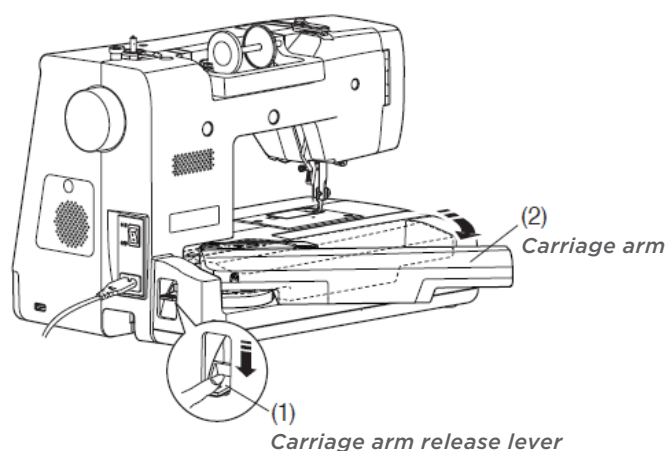
5. Lay the inner hoop and template on the fabric, matching the centerlines of the fabric with the template.



6. Push the inner hoop and fabric into the outer hoop. Turn the outer hoop lever halfway (in the direction of the arrow) and tighten the hoop tightening screw partially with your fingers.



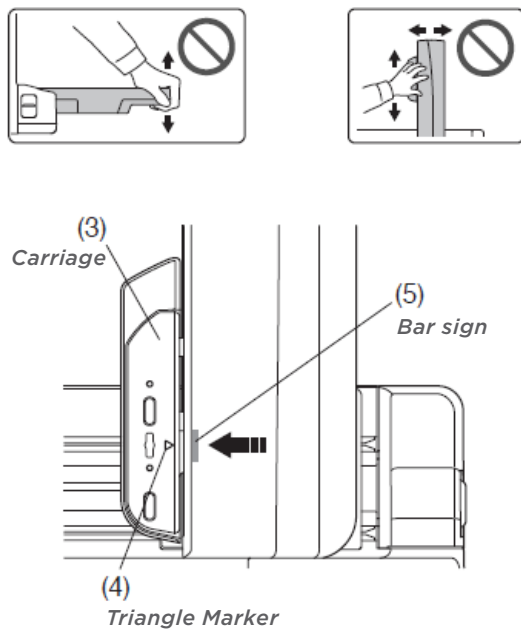
7. To attach the hoop for embroidery, first you need to open the carriage arm. Press down the carriage arm release lever to extend the carriage arm.



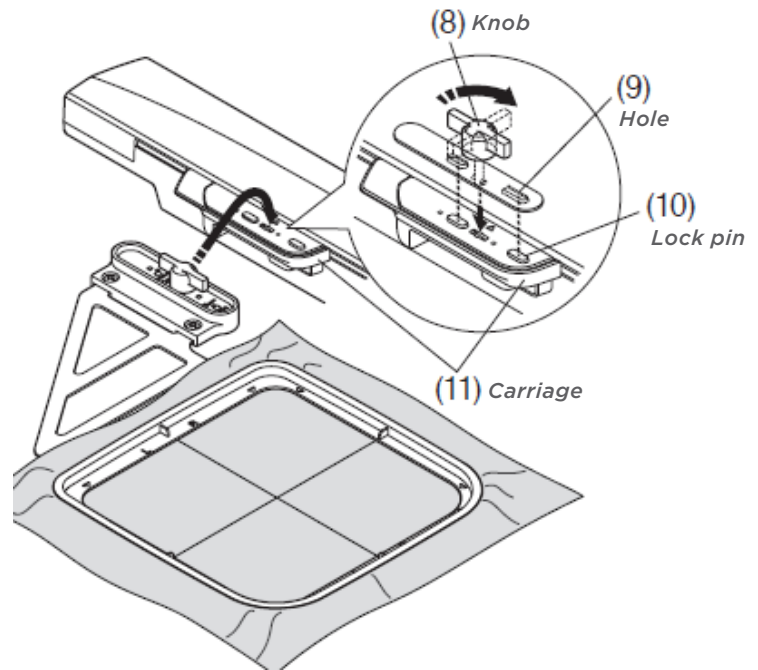
8. Swing out the carriage arm until it locks in the fully extended position.

### A FEW CAUTIONS:

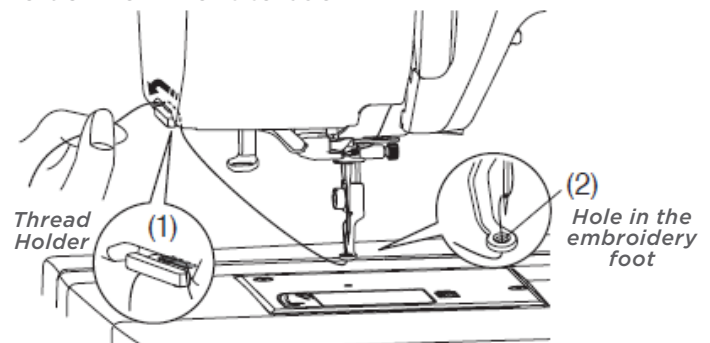
- Do not push on the carriage arm when it is extended.
- Do not force or move the carriage or carriage arm by hand.
- Do not hold the carriage or carriage arm while it is moving.
- Never move the carriage by hand regardless of whether the power is ON or OFF, otherwise the machine may be damaged when opening the carriage arm.
- Be sure that the carriage is at the home position when extending the carriage arm (a triangle mark on the carriage matches with a bar sign on the carriage arm).



9. Place the hoop on the machine and attach the hoop to the carriage by inserting the lock pin of the hoop into the hole in the carriage arm. Turn the knob clockwise to secure the hoop.

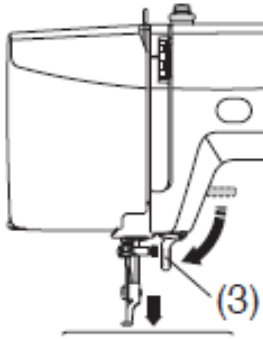


10. Thread the machine for the first color of the design. This design has 3 color changes with the first color being #1 003 JSP. (*The letters JSP stands for Janome Standard Polyester thread.*) To avoid sewing over the tail needle thread, place the thread end on the thread holder. Pass the needle thread through the hole in the embroidery foot and draw it up to the thread holder. Hang the thread on the thread holder from front to back.





11. Lower the presser foot lifter (3).



12. To start the embroidery, press the Start/Stop button on the machine. The machine will stop when it's time for a color change.

START  
STOP

13. After the 3rd color and the design is finished the thread will already be cut. Raise the presser foot lifter, turn the lock pin of the hoop counterclockwise to remove the hoop from the machine. Open the outer hoop lever and push the inner hoop up and remove the fabric.

### Retracting the Carriage Arm:

Be sure to retract the carriage arm when carrying or storing the machine.

Remove the hoop from the carriage.



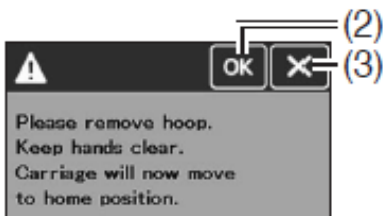
Press the Home Position key on the home window.

The message will appear.

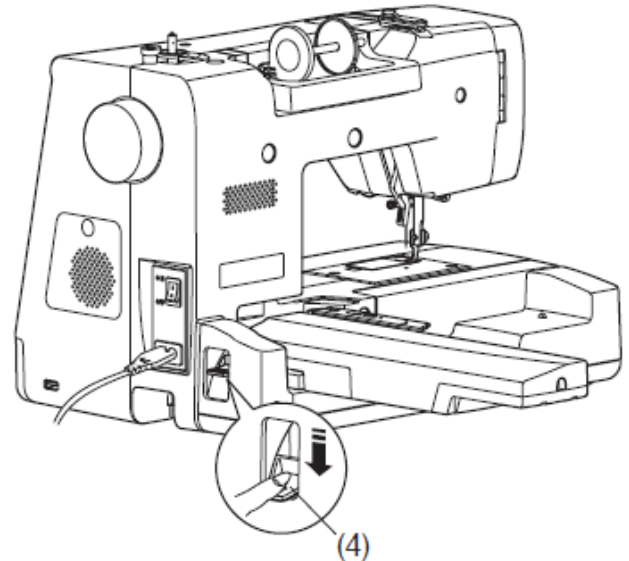
Press the OK key to return the carriage to the Home Position.

If the needle and the presser foot are in the down position, make sure to raise the needle by turning the handwheel toward you and the presser foot by lifting the presser foot lifter.

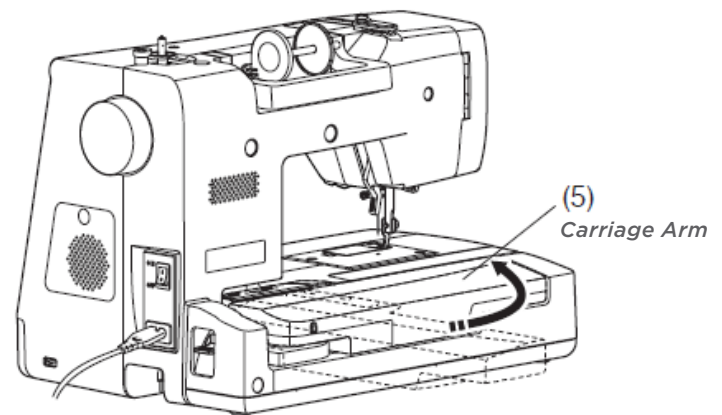
Press the X Key (3) to return to the previous window.



Push down the carriage arm release lever to retract the carriage arm.



(4)  
Carriage Arm release lever



(5)  
Carriage Arm

When the carriage arm is retracted, the carriage and carriage arm move slightly. Be careful not to get anything caught in the gap between the carriage or carriage arm and the sewing machine.

Never move the carriage by hand regardless of whether the power is ON or OFF, otherwise the machine may be damaged when retracting the carriage arm.

Be sure that the carriage is at the home position when retracting the carriage arm.